

永拓  
YONG TUO



**Always Exploring and Innovating**  
永远开拓，不断创新

# ABOUT YONGTUO

## 关于永拓

YONGTUO is a network of professional firms specializing in audit, tax and advisory services.

永拓是一个由专业公司组成的网络，专门从事审计，税务和咨询服务。

In 1993, YONGTUO was established with the approval of The National Audit Office of the People's Republic of China. Since 2002, it has been ranked the top 100 accounting firms in China for 16 consecutive years. In 2006, YONGTUO joined Nexia International Accounting Group and became a member of Nexia International. YONGTUO is currently one of the 40 accounting firms with qualifications in securities and futures-related business in the PRC.

YONGTUO has 44 member offices or companies in many major cities, including Shanghai, Guangdong, Shenzhen, Fujian, Chongqing, Guizhou, Shandong (Weifang), Jinan, Hebei, Dalian, Henan, Hunan, Hubei, Jiangxi, Guangxi, Yunnan, Jiangsu, Zhejiang, Anhui, Heilongjiang, Shaanxi, etc. Its business scope covers more than 30 cities.

Today, YONGTUO employs over 2,000 staff. With our extensive network, we are able to leverage fellow members' expertise and geographical presence in order to enhance our ability to serve the dynamic needs of transnational clients.

永拓于1993年在中国国家审计署的批准下正式成立。从2002年起，连续十六年位列全国百强会计师事务所前列。

于2006年，永拓加入尼克夏国际会计集团，成为尼克夏国际的成员所。永拓目前是中国40家具有证券及期货相关业务资格的会计师事务所之一。

永拓在许多主要城市设有成员办事处或公司，合共44家，包括上海、广东、深圳、福建、重庆、贵州、山东（潍坊）、济南、河北、大连、河南、湖南、湖北、江西、广西、云南、江苏、浙江、安徽、黑龙江、陕西等省市，业务范围遍布全国30多个城市。

如今，永拓拥有2,000多名员工。通过我们广泛的网络，我们能够利用其他成员的专业知识和地域影响力来增强我们满足跨国客户动态需求的能力。





# ABOUT NEXIA INTERNATIONAL

## 关于尼克夏国际

Nexia International is a leading, global network of independent accounting and consulting firms.  
永尼克夏国际是领先的全球性独立会计和咨询公司网络。

As the ninth largest leading global network of independent accounting and consulting firms, Nexia provides a comprehensive portfolio of audit, accountancy, tax and advisory services.

Based in London, UK, Nexia International was established in 1971. Currently, with over 32,500 employees working in 580 offices in 122 countries. There are about 2,900 partners. In 2018, Nexia International's total income was more than US\$4.02bn across the network.

Throughout 2018, Nexia continued to expand its global presence by welcoming new member firms in Belarus, Bulgaria, Italy, Mali, Uganda, Zambia and Zimbabwe.

作为排名全球第九大领先的独立会计和咨询公司网络，尼克夏国际提供全面的审计，会计，税务和咨询等服务。

尼克夏国际的总部位于英国伦敦，成立于1971年。目前，它在全球122个国家/地区的580个办事处中拥有超过32,500名员工。大约有2,900个合伙人。2018年，尼克夏国际整个网络的总收入超过40.2亿美元。

在2018年，尼克夏国际通过欢迎白俄罗斯，保加利亚，意大利，马里，乌干达，赞比亚和津巴布韦的新成员公司继续扩大其全球影响力。

# ABOUT YONGTUO FUSON

## 关于永拓富信

FUSON was established in Hong Kong in 2012, our success stems from our industry focus, enabling us to provide an innovative and personal service to our clients. In 2019, FUSON joined and became a member firm of YONGTUO. FUSON officially changed its name to YONGTUO FUSON.

Founded in Hong Kong, YONGTUO FUSON is a practicing accounting firm providing “one-stop” professional services. YONGTUO FUSON is accredited as “Registered Public Interest Entity (PIE) Auditor” and it is able to provide audit services for Hong Kong listed companies and corporations seeking to be listed in Hong Kong. With the support and trust from our clients, including Hong Kong listed companies and China large enterprises, the quality and standard of our professional services are highly recognized.

Focusing on the long-term growth of enterprises, we endeavour to devise the best tailor-made solutions for our domestic and overseas clients for their business development, ranging from auditing, accounting, valuation, tax advisory, company incorporation, corporate financing, IPO in Hong Kong, trademark registration, etc.

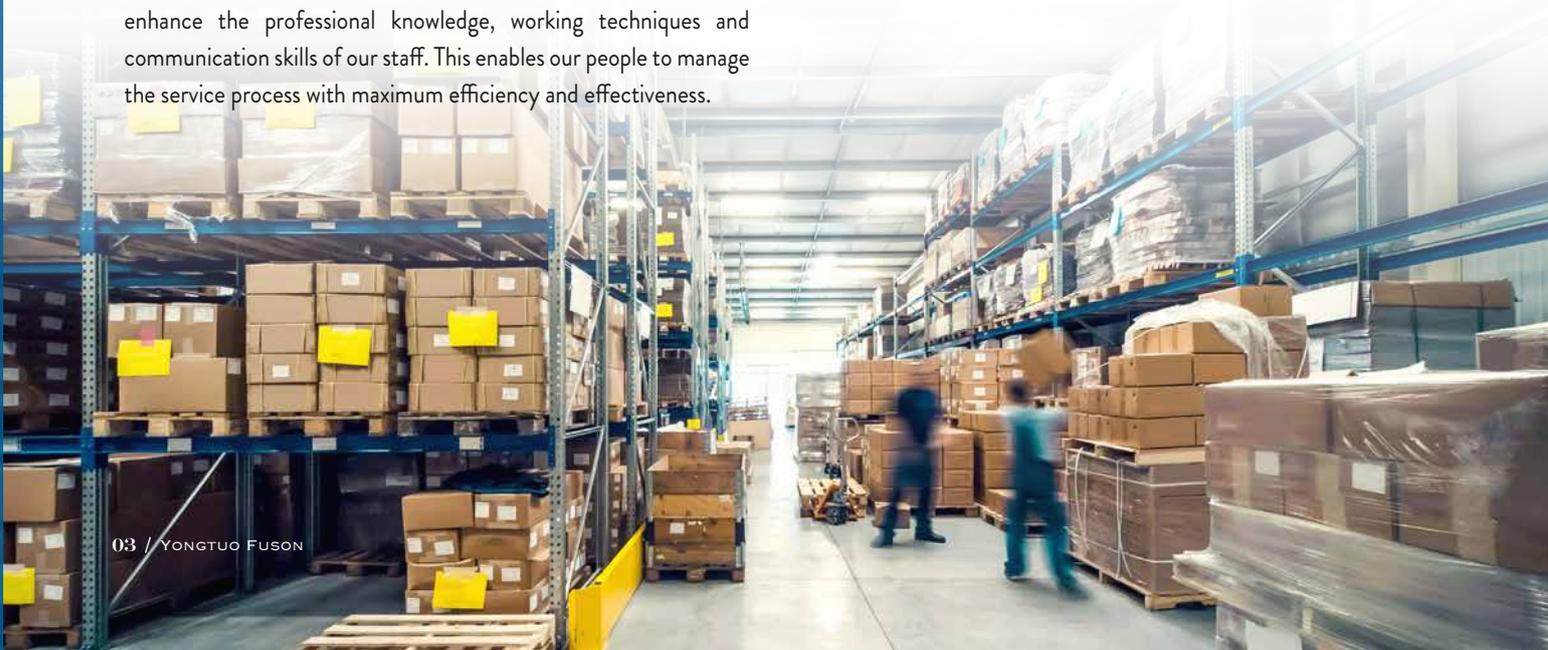
YONGTUO FUSON's commitment to excellence is evidenced by our primary emphasis on the selection of staff, continuing professional education programs and research resources. Internal training courses are specialized and coordinated by our Training Director to enhance the professional knowledge, working techniques and communication skills of our staff. This enables our people to manage the service process with maximum efficiency and effectiveness.

富信于2012年在香港成立，我们的成功源于业务专注，让我们能为客户提供创新和贴身的服务。2019年，富信正式加入永拓，成为永拓集团成员所之一，并正式改名为永拓富信。

永拓富信建基香港，是一家提供「一站式」专业服务的会计师事务所。永拓富信拥有「注册公众利益实体核数师」资格，可为香港上市公司或计划集资上市的公司提供审计服务。得益于客户的支持和信任，服务的客户包括香港上市公司及中国大型企业，范围涉及各行各业，专业素质及服务水平备受认同。

立足于企业的长远发展，我们致力为国内外客户量身定做最佳的业务发展方案，服务范围涵盖审计、会计、评估、税务咨询、成立公司、企业融资、香港上市策划、商标注册等。

永拓富信重视员工的专业水平和素质操守，除了慎选员工外，更重视其入职后的专业发展，所以特设专业培训董事负责员工培训发展事宜，为客户提供专业服务时，更具效率和成效。





Over the course of its long history, our group is structured to reflect the range of services we provide, and comprises  
经过多年努力，我们建立了以下公司架构以提供全面的专业服务

- YONGTUO FUSON CPA Limited
- FUSON Appraisal Limited
- FUSON Corporate Consultancy Limited
- FUSON Accounting and Taxation Limited
- FUSON Business Advisory Limited
- YONGHUI FUSON Corporate Consultancy (Shenzhen) Limited
- 永拓富信会计师事务所有限公司
- 富信评估有限公司
- 富信企业顾问有限公司
- 富信会计及税务有限公司
- 富信商务咨询有限公司
- 永匯富信企业顾问(深圳)有限公司

Customers' recognition and support leads to our continuous growth. For sure we will keep on listening and improving to become your best and reliable partner. Being one of the leading accounting and consulting firms in Hong Kong, we will continue to grow not only in Hong Kong but also internationally. Choosing YONGTUO FUSON, you will get more than you can imagine. YONGTUO FUSON is your best choice.

本集团能不断拓展，全赖客户的认同及支持，当然我们亦会不断地改进及聆听，务求能够成为您最可靠的业务伙伴。作为香港最具规模的会计及咨询组织之一，我们会不断发展，走向国际。选择我们将会是您最明智的决定，因为来到这裡，你会发现比想象中获得更多的支持。



# YONGTUO FUSON's Values

## 永拓富信的价值观

### Integrity, Honesty, Trust-worthiness

Integrity and Honesty form the cornerstone of our values, focusing on the occupational integrity of our employees. Trustworthiness is our fundamental commitment to our clients.

### 正直诚信 恪守信用

「正直诚信」是我们价值观的基石，强调员工职业操守。「恪守信用」是我们对客户最基本的承诺。

### Client Focus

Our objective is simple: to be our clients' first point-of-contact for all financial, advisory and compliance needs. We achieve this by providing sensible advices and tailored solutions that we know will help them achieving their commercial and personal goals. That's why our clients tend to stay with us for many years.

### 以客为本

我们目标十分明确，就是成为客户的首要联络点，满足他们在财务、咨询和合规方面的需求。我们为客户提供精辟的意见、切合所需的方案，有助客户达成商业和个人目标，让以客为本的精神得以实现。因此，客户与我们合作经年。

### Be Enterprising and Innovative

We believe that devotion to career is the driving force for achieving our goals. We require devotion from our employees both in work and life. Sustainable development and growth can only be guaranteed by combining the interests of both the company and the employees. We believe that innovation is the source of constant progress, and that support and guidance for innovation and exploration are the truth of success.

### 尽心尽力 开拓创新

我们相信「尽心尽力投入工作」是实现理想的驱动力。我们要求员工对工作与生活都全心全意地投入，只有将公司与员工权益结合才能保障未来的持续发展与成长。我们坚信创新是不断进步的源泉，支持和引导创新与开拓是永恒不变的真理。



### Team Spirit and Individual Talent

We seek harmonious cooperation and advancement of the team, and offer every employee chances to demonstrate his/her individual talents. We invest in our employees to develop our most valuable human resources. We respect and promote the mixture of different cultural backgrounds and lifestyles.

### 团队精神 各展所长

我们追求团队的和谐合作、共同进步，让团队成员各展所长，尽施其才。我们乐意对员工投资，以充实最有价值的人力资源。我们尊重因工作环境和生活方式形成的不同文化背景，并将其相互融合。

### Discretion and Confidentiality

An important aspect of our professionalism is our commitment to confidentiality. Our clients' affairs are treated with the utmost discretion and care.

### 保密责任

对客户资料绝对保密的承诺是我们专业操守中非常重要的一环。我们会严格遵守专业守则，坚守诚信，谨慎对待和处理客户所提供的任何资料，确保它们得到绝对保密。



**“ Our integrated services are tailored to help clients grow and protect their businesses, and ensure their prosperity. ”**

**“ 我们提供贴身的综合服务，协助客户增长、守护其业务，并确保其业务昌盛。 ”**



# Our Services

## 我们的服务

Our integrated services are tailored to help clients grow and protect their businesses, and ensure their prosperity. We work with clients every day to help them overcoming the challenges they face, and to provide solutions that help drive their businesses forward. We aspire to be your first choice for all of your business and financial advisory needs. Our expertise covers a broad range of services which include:

我们提供贴身的综合服务，协助客户增长、守护其业务，并确保其业务昌盛。与客户携手，协助他们面对日常挑战，并提供解决方案，助客户推动业务。我们致力在商业和财务咨询方面，成为他们的首选伙伴。我们的专长涵盖广阔层面，服务包括：

### Audit and Assurance Services

All limited companies incorporated in Hong Kong are required to have an audit except for the companies declared as dormant. Auditors are required under the Companies Ordinance, and other laws applicable to certain regulated industries, to audit company's financial statements annually and to ensure that they comply with reporting requirements. Our service lines are developed to meet ever changing business needs and expectations. As businesses grow more complex, speed of change is essential.

We do not treat an audit as a commodity, but as a business and system consultancy. With the combination of our powerful technology and extensive industry knowledge of our clients' organizations, we are able to deliver insights and ideas on both the financial and business aspects.

### 审计服务

所有在香港注册成立的有限公司须按照公司法例，独立持平地为各股东呈报已审核的财务报表，履行公司董事的责任。我们在审计服务方面有丰富经验，同时我们的服务是有持续性的，不会将审计服务视为一年一度的工作。通过我们长年累月为客户不断提供建议，亦可为我们的客户提示商机和解决财务上的复杂难题。

我们明白到每一项审计工作需因应每一位客户的特定环境而须在审计的范围作出相应的更改。通过我们专业的审计流程，我们将先行了解阁下业务上的运作，然后以专注阁下业务的重要环节，厘定我们审计的基础和计划。我们所提供的高素质服务已深获客户信赖。



Our partners and staff provide efficient, effective and high quality services to a wide range of clients portfolio. Our audit approach is to gain a complete and comprehensive understanding of our clients operations, documenting the system, leading to an evaluation of its effectiveness. Our practice is able to provide recommendations to management for improving internal control systems and operating procedures on completion of our audit.

其他非法定的审计服务包括：

- 合并和收购审计
- 尽职调查
- 评估拟购入和出售的业务
- 为慈善机构、业主立案法团及其他团体进行审计

随着营商的环境越趋复杂，阁下亦应与时俱进，聆听更多专家的意见。我们不断演变求新，使我们的客户能面对不同的转变，迈向新纪元。

### Accounting Services

We are committed to providing you the accounting support you need. Our experienced and professional accounting team offers flexibility in our services tailored to our individual client's requirements. The assignments that we carry out may be ongoing or on a project basis. Accounting functions are performed either at client's place of business or in our own offices. We undertake extensive practical and technical assistance covering all aspects of the financial and accounting functions, including:

- Prepare management accounts on a monthly, quarterly or annually basis
- Carry out reviews to ensure the appropriateness of accounting, payment and receipt transactions
- Implementation of accounting systems
- Review and recommend on improvements on existing systems of internal controls
- Preparation of accounting manuals
- Arrange temporary secondment of our accounting professionals to assist during the busy period or to cover temporary staff shortages
- Maintain accounting records for cashbook, receipts, payments and general ledger

### 会计帐服务

我们以坚定的信念为客户提供所需的会计服务。目前，我们的业务是以持续或按项目的形式为客户提供服务。我们亦可在客户的办事处或我们的办公室处理所有会计事宜。管理层往往依据准确的报告和财务报表作出重要的商业决策。可是，一般的数据和统计分析都只能为阁下提供有限的业务讯息。我们除了作出具周期性的管理报告外，还为管理层提供极具意义的业务信息和分析。这份数据不但有助阁下作出商业决策和寻找商机，还能提示阁下一些关于营运上的危机。这些报告包括：

- 编制月度、季度或年度的财务报表
- 检阅财务付款和收据的交易程序，确保这些程序处理恰当
- 推行会计系统
- 检阅现有的内部监控系统及对此提出改善建议
- 编制会计手册
- 处理和转递邮件和书信往来
- 对财务业绩甚具关键的指标进行财务分析
- 对资产的流动性和现金进行分析
- 对预算额与实际发生数，或上年度和本年度的业绩进行对比分析



### Valuation Service

We offer comprehensive asset and business valuation services with the highest level of internationally recognized expertise.

#### Business Valuation

- Fair market value assessment for public and private transactions
- Purchase price allocation (PPA) exercise for pro-forma and/or financial reporting
- Fair value assessment of balance sheet assets and liabilities for financial reporting
- Value-in-use purpose assessment for impairment testing
- Fair value assessment of biological asset for transactional and/or financial reporting purposes

#### Financial Instrument Valuation

Commonly used valuation models include the Black-Scholes option pricing model, binomial option pricing model, Monte Carlo simulation model, real option model, Merton model for default probability or any combination of the above. Examples of our financial instruments include employee share options (for listed or unlisted companies), corporate bonds / notes and preference share (for listed or unlisted companies), financial guarantees, interest rate or currency derivatives, equity-linked notes, credit default derivatives, interest rate swap and accumulator.

### 评估服务

凭借着国际认证的专业资格，我们为客户提供全方位而且达到国际最高标准的资产评估服务。

#### 企业评估

- 香港上市公司公开交易中涉及的各种企业及资产公允价值评估
- 用于备考或年终财务报表中的收购价格分
- 资产负债表上的各类型资产及负债公允价值评估
- 减值测试所需之使用价值 (VIU) 评估
- 用于交易或年终财务报表中的生物资产公允价值评估

#### 金融衍生工具

常用的财务学模型有布力克 - 葛斯模型、二项式模型、蒙地卡罗仿真试算模型、实物期控模型及莫顿模型。因应客户的不同需要，我们也会混合使用各类模型。以下列出较常见的金融衍生工具：员工认股权（上市或私人公司）、企业债券/票据及优先股（上市或私人公司）、财务担保、货币、定息及浮息衍生工具、股票挂钩票据、信贷违约衍生工具、利率掉期合同、累计期权。



### Intangible Assets Valuation

Some examples of intangible assets include trademarks / trade name, distribution networks, brand, online platform, non-compete agreements, customer relationship, franchising agreements, management contracts, exclusive or non-exclusive distribution rights, mining rights, patented technology and copyrights.

### Real Estate and Property, Plant and Equipment Valuation

We provide professional valuation and consultancy services for all types of plant and machinery and real estate properties in Hong Kong, Macau, Taiwan, China and around the globe.

### Company Secretarial Services

We provide corporate secretarial services and act as company secretary for Hong Kong companies. As the appointed company secretary, we will ensure that the company is comply with the Companies Ordinance and Business Registration Ordinance of Hong Kong. We attend to various aspects of corporate compliance including:

- Incorporating a new company
- Preparing and lodging company's annual return with the Registrar of Companies
- Preparing minutes and related documents for annual general meeting
- Preparing documents in respect of business registration matters
- Preparing minutes and standard forms for changes in directors, transfers of shares and changes in registered office address
- Drafting memorandum and articles of association tailor made to a company's circumstances
- Preparing documents to open bank accounts in Hong Kong and overseas

### 无形资产评估

无形资产包括: 商标、经销网络、品牌、在线平台、竞业限制合约、客户关系、特许经营协议、管理合约、独家/非独家经销权、开采权、专利技术及版权。

### 物业及工业资产评估

我们能提供全方位厂房及机器设备及房地产项目的专评估及咨询服务。评估范围遍布香港、澳门、台湾，中国及全球其他国家及地区。

### 企业及公司秘书服务

我们提供公司秘书服务并为香港公司担任公司秘书。作为公司秘书，我们将确保我们的客户均能遵循公司条例及商业登记条例之要求。我们的服务包括：

- 成立新公司（本地、BVI 及其他海外）
- 编制及呈送公司的周年申报表
- 编制周年大会的会议记录及其他相关文件
- 协助申请商业登记文件
- 编制与董事变更、股份转让及注册办事处更改等事宜相关的会议记录及文件
- 因应公司的个别需要翻译及草拟合适的组织章程大纲及章程细则
- 协助编制公司于香港及海外之主要银行开立银行账户的相关文件



- Organizing, attending and taking minutes of directors and shareholders meetings
  - Arranging documents for members' voluntary winding up and deregistration
  - Preparing documents for the registration of a branch office for an overseas company doing business in Hong Kong and providing an authorized representative as required by statute
  - Provision of registered office address
- 筹划、出席并记录董事及股东之决议
  - 协助和编制与公司进行成员自动清盘及撤销公司注册相关的文件
  - 协助海外注册公司于香港注册，并提供所需之授权代表及编制所需文件
  - 提供注册地址

### Pre-IPO Advisory Services

As listing is a professional and complex business, when an enterprise decides to go public in Hong Kong, it must observe the Listing Rules and IPO procedures of the Hong Kong Stock Exchange. A professional who is familiar with the Hong Kong market and the listing procedures can help the overall planning. Based in Hong Kong, we are experienced in IPO and our service will guide you through the entire IPO process.

#### Pre-planning

- Assessing the eligibility of the company to be listed in Hong Kong
- Preparing a feasibility report for listing
- Examining the accounting system and accounting record of the company and giving advices for improvements
- Designing a restructuring plan

### 上市前财务咨询服务

企业在香港上市须遵循香港联交所的上市规则及上市程序，其专业性及复杂性客观上需要一位熟悉香港市场及上市流程的专业顾问来整体策划。我们的团队拥有大型会计师事务所约十年的工作经验，曾协助数个香港及中国企业到香港上市，具有丰富的上市策划经验，服务贯穿企业上市全过程。

#### 前期规划

- 评估是否具备香港上市的条件
- 编写上市可行性报告
- 审查公司会计制度和会计记录，提供改进建议
- 策划架构重组方案



#### Execution of IPO

- Assisting in the selection of appropriate intermediaries
- Coordinating on the company behalf the intermediary teams to complete their work as scheduled
- Assisting the sponsors in the performance of due diligence
- Helping to answer enquiries from the Stock Exchange

#### Follow-up Management

- Providing audit services in accordance with the requirements of information disclosure
- Providing timely update on accounting standards, the Listing Rules and other regulatory requirements and make recommendation
- Providing professional advice on subsequent mergers and acquisition

#### Financial Due Diligence Services

Financial due diligence has become an important feature in merger and acquisitions. Good corporate governance advocates it, and the ever-increasing complexity of business transactions requires it. Financial due diligence is not limited to use in mergers and acquisitions, it can be deployed in business disposals as well.

In many ways, financial due diligence is very similar to an audit, and we work under stringent professional standards. We assign only qualified and experienced personnel on the job as usually these acquisition or disposal transactions are significant and time critical. With our extensive experience in various businesses and industries, we are also able to advise you according to the type and complexity of the investment transactions before you commit.

#### 上市执行

- 协助选择合适的中介机构
- 以公司立场协调各中介团队按规定时间完成相关工作
- 协助保荐人进行尽职调查
- 协助解答联交所提出的问题

#### 后续管理

- 按照信息披露要求，提供审计服务
- 及时提供有关会计准则、上市规则及其他监管要求的最新情况
- 对后续的合并、收购提供专业建议

#### 财务尽职调查服务

财务尽职调查已成为并购活动中的重要一环。财务尽职调查亦已成为良好的企业管治所倡议，以及日益复杂的业务交易所需要的程序。财务尽职调查不仅限于就并购交易而进行，亦可应用于业务出售交易上。

财务尽职调查在很多方面与审核财务报表的工作非常相似，我们的工作乃按照严格的专业标准进行。由于该等收购或出售交易通常非常重要，而且时间因素十分关键，所以我们只会委派合资格和经验丰富的人员担任工作。凭藉我们对各种业务及行业领域的广泛经验，我们亦可在您作出决定前根据投资交易的类型和复杂程度为您提供意见。



**“ We assign only qualified and experienced personnel on the job. ”**

**“ 我们只会委派合格和经验丰富的人员担任工作。 ”**



### Our Services

- Gather quality financial and commercial information
- Help design appropriate evaluations
- Help in negotiations and making final investment decisions
- Help identify hidden liabilities and assessment of contingencies
- Assist with compliance with listing rules and regulations of stock exchanges
- Review application and appropriateness of Financial Reporting Standards in financial statements
- Assessment of operational viability

### Taxation Services

Our wide range of services includes corporation tax filings, individual tax filing, property tax filing, tax planning and tax investigation advisory and support.

### Internal Control Review Services

The application of listing on SEHK with respect to PN21 requires the Sponsor to conduct financial & tax due diligence of the Listing Applicant to enable the Sponsor to declare to the SEHK that the Listing Applicant has established procedures, systems and controls (including accounting and management systems) which are adequate in regard to the obligations of the Listing Applicant and its directors to comply with the Listing Rules and other relevant legal and regulatory requirements.

### Trademark Application Services

We provide trade mark registration, patent registration, design registration, copyright registration and assistance in applying for government subsidies in many countries.

### 服务范围涵盖

- 收集高素质的财务和商业资料
- 帮助设计适当的评估
- 在磋商和作出最终投资决定上提供协助
- 帮助找出隐藏的债务和评估或然项目
- 协助符合联交所的上市规则和规例
- 审阅财务报表中财务报告准则的适当应用和恰当性
- 持续经营评估

### 税务服务

除为客户提供一般申报企业利得税、个人薪俸税、物业税服务以外，亦为客户提供税务调查协助服务及税务计划咨询。

### 内部控制审阅服务

现时内部监控已成为各企业必须专注的项目，我们能为客户提供内部监控评估，全面进行企业内部审计计划，为客人制定有效内部监控系统。

### 商标注册服务

我们提供多个国家/地区的商标注册、专利注册、外观设计注册、版权登记及协助申请政府资助等服务。



### IT Support Services

We provide cloud server settings, internal network settings, telephone system settings and other services. In addition, we also provide information technology support services based on your request to provide all-encompassing services.

### 信息科技支持服务

我们提供云端服务器设置，内部网络设置，电话系统设置等服务。另外亦设有信息科技支持服务，按您的要求提供全无后顾之忧的服务。

### ESG Report Services

We provide guidance on ESG-related data collection, identify ways of improvement on data reporting, advise on the development of reporting framework, and assist in drafting the content of ESG report in compliance with HKEx ESG Reporting Guide and with reference to the GRI Sustainability Reporting Guidelines to ensure that the expectations of stakeholders are addressed.

### 环境、社会及管治报告服务

我们按照港交所ESG报告指引及参考GRI永续性报告指南，协助客户收集相关数据、改善数据报告方式、为报告框架提供咨询服务及为企业撰写ESG报告以满足持份者的期望。

### China Notarization Service

Through the China notary services, Hong Kong residents are able to provide valid legal documents to Mainland organizations for the purpose of dealing with their marriage and family property affairs, without the need to personally go to Mainland. Corporate clients can also seek investment opportunities in Mainland, which facilitate the economic development and prosperity of Hong Kong and Mainland.

### 中国公证服务

通过中国委托公证人办理的公证文书，香港居民得以向内地办证机关提供有效的法律文书，在某些情况下免却当事人亲身赴内地递交文件，从而处理其个人婚姻、家庭房产事务，公司客户亦可在内地寻找商机进行投资。

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